

Timetable for applications within the normal admissions round for September 2022 and any other appeals arising

	Date for Primary Schools
Opening Date for Applications	1 st September 2021
Closing Date for Applications	15 January 2022
School Offer Notification Date (The offer will be made in writing and posted 2nd class to the child's home address)	16 April 2022
Appeals receipt deadline 20 school days from the school offer notification date in which to appeal	*13 May 2022
Appeals held deadline Appeals held within 40 school days of the appeals receipt deadline	8 July 2022

* Please note that these dates may differ for other Admission Authorities (e.g. Academies and other local authorities) if the dates of their school terms/holidays vary from those of the Council's maintained schools

For 'late applications' and 'in-year applications' — see paragraph 2.3 of the Appeals Code as set out above.

Appellants will receive at least 10 school days' notice of their appeal hearing. This can be waived if everyone agrees. Appeal papers will be distributed to all parties approximately 7 days before the appeal hearing. Any additional documents you wish to submit in support of your appeal must be sent to the Clerk at least 3 working days before the date of the appeal hearing, or as otherwise requested by the relevant Admissions Authority (e.g. Academy). Failure to do this may result in your appeal being adjourned.

Dates for panel meetings are **usually** arranged during term time so as not to clash with holiday times (please note that half-term breaks are not considered to be main holiday periods and so appeals may be arranged at these times). However, dealing with large numbers of appeals in restricted timescales sometimes means dates have to be arranged during school holidays.

Decision letters will be sent out within five school days of the hearing wherever possible.